



Big Thicket Association

Job Title: Volunteer Housekeeper, Big Thicket Field Research Station & Learning Center

Purpose: To support the Big Thicket Association (BTA) to provide a hygienic environment of day and overnight accommodations for guests of the Big Thicket Field Research Station & Learning Center. Guests include researchers, collegiate and service students that are conducting field research, learning events, and providing volunteer efforts in the Big Thicket National Preserve and other regional conservation sites.

Location: Saratoga, Texas

Key Responsibilities: To ensure that all building space are hygienic and well organized. Cleaning duties will include dusting, vacuuming, mopping, cleaning bathroom sinks, toilets, walk in showers, and kitchen area. Bedding changes and washing/drying of bed, bath, and kitchen linens. Emptying garbage on site. Reporting any facility/equipment repair, replacement/cleaning supply need to BTA staff. Reporting any item that may posed a safety or health hazard to BTA staff.

Length of Appointment: Negotiable

Time Commitment: Dependent on guest use of buildings. Cleaning of the Brammer House appx. -1.5 hours. Cleaning of the Field Research Station & Learning Center - appx. 2.5 hours.

Qualifications: Must have own transportation. Must be comfortable working alone in buildings. Must be willing to complete volunteer application, sign statement of understanding, and sign volunteer release of liability. Must keep record of date, time and volunteer hours worked and submit on a monthly basis.

Desired Skills/Certifications: None

Support: BTA staff will provide access, an orientation to the buildings and review the housekeeping protocol.

Required Certifications: None

Age Requirement: 18 and up

Dress Code: None

Benefits: Provide a needed service to benefit the mission of the Big Thicket Association. Acquire volunteer hours, add to your resume.

Contact: Big Thicket Association, 700 North Street, Suite 79, Beaumont, TX 77701

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